

DDA 86-0872
FILE: 100-15

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2 May 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 2 May 1986

1. The Office of Information Services reports that the backlog of initial FOIA requests continues to fall and is now at 1,429. The number of requests in administrative appeal is 206.

2. This past week the Office of Personnel (OP) held its first Minority Student Symposium comprised of 18 students (5 Hispanic, 11 Black, 2 non-minority) and seven Career Placement Counselors from eight U.S. colleges and universities. The purpose of the symposium was to acquaint participants with the Agency and our varied career opportunities, and also to provide employment interviews for the students. Many components have expressed interest based on resumes, transcripts, and interviews. Because of the resounding success of this activity, OP plans to hold another symposium in the fall with our timing aimed at clearing applicants to start work as soon as possible after spring graduation.

3. An OP Career Trainee Division recruiter visited Chicago last week where he called on leaders of the United Hellenic Voters of America, the Polish National Alliance, the Polish Roman Catholic Union of America, and the Chinese Citizens Civic Council. He was received warmly and enthusiastically by each. In addition to the obvious public relations and informational benefits of these visits, the ethnic recruitment effort is, more importantly, beginning to produce resumes and applicant interview schedules.

4. The April 1986 Career Training EOD class was finalized on 28 April. The class of 32 CTs has 22 men and 10 women with sponsorship from DO (14), DA (7), DI (5), and DS&T (6). The final roster includes 25 external and seven internal applicants. While this class is disappointing in terms of size, it should be noted that the April classes have traditionally been small because they take place prior to graduation and the academic summer vacation period.

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5. Continuing the record-setting trends of 1985, the level of travel requirements handled by OP set new records in the first quarter of 1986:

	<u>Category</u>	<u>1st QTR</u> <u>1985</u>	<u>1st QTR</u> <u>1986</u>	<u>Change</u>
25X1	Foreign TDY			
	Foreign PCS			
	Domestic TDY			
	Applicant Tickets			

6. Representatives from OP met with Mr. Harry Fitzwater, former DDA, to discuss Mr. Fitzwater's offer to assist in providing employment opportunities to Agency retirees. Mr. Fitzwater is presently involved in a number of ventures for which he needs individuals with clearances and certain technical, administrative and teaching skills. We have added Mr. Fitzwater's requirement to existing lists and already have provided resumes to him.

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8. During the reporting period, the Office of Communications (OC) Security Officer received notification from an Office of Information Technology (OIT) employee that he observed an unidentified male photographing [redacted] from an automobile bearing diplomatic tags. The OS and Special Protective Officers were contacted and briefed. No additional details are available.

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9. On 24 April, OC representatives visited Major Lawrence J. Kimmel, Chief, Security Division, White House Communications Agency (WHCA), to discuss communications security and computer security accreditation authority WHCA would like the Agency to assume on their behalf. WHCA will be formally surfacing their requirements at the DCI level.

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11. The President signed the Consolidated Omnibus Reconciliation Act of 1985 (PL 99-272) on 7 April 1986. The Act permanently changes the divisor used for determining hourly rates of basic pay for salaried employees paid on a biweekly basis from 2080 to 2087. Although the Act was not signed until 7 April, the OPM letter, dated 17 April 1986, advises that the effective date of the change is the first day of the first pay period beginning on or after 1 March 1986, which would be 2 March 1986. Based on the signing date, the Office of Finance (OF) has made the Agency payroll system changes effective 13 April 1986. OPM has been contacted regarding the correct effective date of this Act and OPM advised that they have already asked for a ruling from the General Accounting Office (GAO) as to whether the overpayments caused by the retroactive effective date can be waived. They suggested that no action be taken with respect to the 2 March date until this GAO ruling has been made.

25X1 12. The Office of Medical Services (OMS) reports that the Chief, Clinical Activities Division (CAD), having just returned from the Second International Assembly on Emergency Medical Services - "Focus on Disasters," and drawing on his experience, training and [] expertise, convened a meeting on 25 April with the Offices of Logistics (OL) and OS and selected OMS components for the purpose of defining our emergency response needs and problem areas and establishing a coordinated and effective means of dealing with unexpected emergencies. It was agreed that the OS and OMS would produce a joint paper stating needs, problem areas and solutions on a priority basis and that a program of regular disaster drills as a means of insuring continued readiness would be developed.

25X1 13. OIT reports that the cutover to the new non-secure telephone system caused a fifty percent increase in the use of the secure phones for this reporting period. Much of this use was due to the demise of the red line system. New phone installations that had been delayed due to the freeze period are now taking place. Removal of the old non-secure telephone instruments at Headquarters is tentatively scheduled to commence circa mid-May and will take approximately six weeks to complete.

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15. On 25 April, the DDA, accompanied by the Director of Logistics, accepted the Iron Workers Employers Association (IWEA) of Washington, D.C., Building of Excellence Award for 1986. The annual dinner ceremony, held at the Congressional Country Club, was attended by approximately 50 IWEA members. In addition to honoring the Agency for its new Headquarters Building, the IWEA also honored GSA; Smith, Hinchman and Grylls Associates, Inc.; and the Centex Construction Corporation for their respective roles in the Agency's new Headquarters Building project. The Agency's award will shortly be displayed along with existing new Headquarters Building memorabilia on the first floor of Headquarters at the intersection of corridors C and D.

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17. OL reports that on 21 April at 1030 hours a major power outage, which lasted approximately eight seconds, was experienced in the Headquarters area. Virginia Power reported that the outage was on their system. All UPS systems operated correctly.

18. Renovation of the Exhibit Hall, 1D corridor, Headquarters, is now complete. OL reports that ceiling track supported panels, display cases with wheels, and track lights for flood or spot bulbs make up the project. All are color coordinated to create a gallery setting. The first exhibit in the new area was displayed on 1 May.

19. A representative of the Office of Soviet Analysis/DI led the fourth session of the Soviet Realities Institute's Soviet Foreign Policy seminar, which dealt with the USSR's interests in Sub-Saharan Africa. He focused chiefly on Soviet objectives and instruments of influence in Africa, and an examination of the USSR's performance record in the region. He told the group he soon will be looking into some of these issues at greater depth when he begins a research project through the DCI's Exceptional Intelligence Analyst program.

20. A representative of the Office of Soviet Analysis/DI led the discussion in the fifth session of the Soviet Realities Institute's Soviet Military Policy and Programs seminar, which focused on Soviet doctrine and capabilities for theater warfare. The speaker, a longtime specialist on the subject, examined Soviet military leaders' scenarios for the outbreak of war in Europe, and their plans for conflict there. He emphasized the importance they continue to place on Germany, with capture of the Federal Republic of Germany still regarded as a necessary and sufficient requirement for winning such a war. He then assessed the reliability and loyalty of Warsaw Pact

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forces and their war-fighting capability. In examining the relative strengths of NATO and Warsaw Pact forces, he noted that, while the Pact has a heavy numerical superiority, the very influx of large numbers of East European ground troops into the war zone could provide NATO with a target-rich environment. The presentation generated a good discussion, which continued until the last moment of the session.

21. OS and Office of Training and Education personnel met to discuss training for OP recruiters. OS cited several incidents in which recruiters have faced hostile groups, received written threats on their lives and faced various forms of harassment from anti-CIA elements. It was agreed that OTE would mount a special Travel Awareness Program for 40 - 50 recruiters as a one- or two-time presentation.

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